

Winter 12-5-1950

Senate Meeting December 5, 1950

Academic Senate
Illinois State University

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Mr. Larsen

SENATE MEETING
December 5, 1950

The meeting was called to order by President Fairchild with all members present except Mrs. Hall who is away on leave of absence, Mr. Hiett whose place was taken by Miss Vinson, Miss Knudson, Mr. M. L. Miller, and Mr. Replogle who were excused, and Mr. Hancock. Mr. Steele attended instead of Mrs. Hall. The President called attention to new members of the Senate who are Mrs. Catey, Principal of the Special Education School, Mr. Gibson, Director of Placement, Mr. L. Wallace Miller, Director of the University Field Services, Mr. M. L. Miller, Director of Audio Visual Education, and Mr. Replogle, Principal of the Metcalf Elementary School.

Mimeographed copies of comparative enrollments by counties and states for the last four years were distributed to the members of the Senate. The President called attention to some interesting features in the report.

The President asked that the heads of the departments of the Division of Secondary Education, the Head of the Department of Education and Psychology, Dean Larsen, Mr. Carrington, Miss Kirchhoefer and Miss Brenneman remain for a few minutes after the Senate meeting. (This meeting was concerned with fixing responsibility for the programming of senior students in the Division of Secondary Education.)

Printed copies of the report made by the Teachers College Board entitled "Governing Policies for the Organization and Administration of the State Teachers College in Illinois" were distributed. Such copies will also be placed in the faculty post office boxes very soon.

President Fairchild raised the question as to whether the policy of printing the abstracts of theses as part of the Teacher Education bulletin should continue or whether such abstracts should be printed in our print shop as brochures or monographs but not in Teacher Education. Mr. Lathrop moved that the abstracts be published in separate monographs. Mr. Houston seconded the motion, and it was carried. It was agreed that Teacher Education should be used as a house organ for the University involving departments, areas, and activities, and in this way each group would be responsible for one publication about every ten years. It was also agreed that it would be well to list in Teacher Education about once a year, the abstracts which are available in monograph form so that the entire mailing list will be acquainted with these materials. The Editorial Board will check with the departments and areas as to the time of their issue in Teacher Education.

The President next discussed the advisability of having separate departmental folders or a bulletin covering all departments to be used in sending information to prospective students. He believes it advisable to at least try for two or four years using the complete bulletin covering all departments. He indicated that Mrs. Hall will be responsible for editing such a booklet but will work with the different departments who will write the material and select the pictures to be used. He believes that a two-year supply of this publication will be out about the first of April.

President Fairchild indicated that faculty members will be asked very soon to indicate their preferences with reference to teaching in the summer session of 1951. He said that the summer faculty will probably not be larger than it was in 1950, and that in some cases it may be necessary to have people teaching a partial load and receiving a partial salary if classes do not materialize. He asked that department heads, working with the Dean of the University, list what they believe should be offered, after which a program of classes will be built and assignments of faculty will be made.

Since the first Tuesday in January falls on January 2, which comes before the close of the vacation, it was agreed that the January Senate meeting should be held on Thursday, January 4, at 4:00 p. m. in N-107.

Dean Larsen reported that it is hoped that the program for the next semester will be ready so that department heads and directors of divisions can begin programming on Wednesday of next week. He suggested that those doing student teaching should have their programs approved first if possible and that it will be very helpful if this could be done before the Christmas holidays.

Dean Larsen also reported for the committee on faculty participation in administration that they had just held a meeting before the Senate meeting and had made plans to hold another meeting on Friday night of this week, at which time consideration will be given to the materials which have been received from individual faculty members and departments in response to a request for such reactions. It is probable that the committee will make some revisions, and it is hoped that revised reports can be duplicated and placed in faculty boxes by Monday of next week so that faculty members will have an opportunity to read the report before faculty meeting on Tuesday. Mr. Holmes moved the approval of the action of the committee as proposed. Mr. Browne seconded the motion, and it was carried. President Fairchild indicated that consideration will be given to this report in connection with or immediately following the regular faculty meeting December 12. The President indicated also that the report of the committee may be accepted, modified, or rejected by the faculty.

President Fairchild announced that there will be a meeting on Tuesday morning, December 12, at 8:00 a. m. in Capen Auditorium for all secretarial staff members, including those who are on the 35 hour a week basis, at which time he wishes to discuss certain matters with this group. He hopes that it will be possible for those under whose direction these people work to attend the meeting also.

The meeting adjourned.

Elsie Brenneman
Secretary